



# *Ocean View* All Nations Computer Course Certificate of Completion

On this \_\_\_\_\_ day of \_\_\_\_\_ in the year of \_\_\_\_\_ All Nations certifies that \_\_\_\_\_ has successfully completed the Ocean View All Nations Computer Course.

## Skills acquired include...

- Setting up and managing an email account
- Locating job opportunities and items for sale online
- Developing and editing a CV
- Creating a Gum Tree account to advertise skills
- Mastering 8 finger typing
- Creating a blog (writing personal stories and contributing photos)

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Instructor